

**MINUTES
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
SEPTEMBER 26, 2013 – 7:34 P.M.**

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton - absent
Mr. Thomas J. Lewis
Mrs. Eva M. Nagy, Vice President
Dr. Julia Presley, President

Mr. Richard Seamon
Ms. Keisha Smith-Carrington
Mr. Robert T. Trautmann
Mrs. Betty Whalen

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mrs. Gail Reichg, Director of Personnel
Ms. Lynne Crawford, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

And 120 Members of the Public

PLEDGE OF ALLEGIANCE – Mr. Trautmann led the Board in the pledge.

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

Mr. Calavano read the following statement:

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on August 23, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. Whalen read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved: Mrs. Nagy

Seconded: Ms. Smith-Carrington

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

II. Superintendent's Report

Minimum Session Day

There is an upcoming calendar change for students at Franklin Middle School. Monday, September 30, 2013 will now be a minimum session day for students at Franklin Middle School. These students will be dismissed at 12:30 PM to allow our certificated staff at FMS to attend an important professional development session which aligns with increased requirements from the Department of Education.

Quality Single Accountability Continuum (QSAC)

The Quality Single Accountability Continuum (QSAC) is the Department of Education's monitoring and evaluation system for public school districts. Each year, the district completes a self-evaluation in five focus areas called the District Performance Review [DPR] Indicators. These areas are Instruction and Program, Personnel, Fiscal Management, Operations, and Governance. Once the district completes its self-rating, the Somerset County Superintendent's office reviews the assessment and ultimately provides a rating for each of the DPRs. I will now ask Phyllis Bruno, our QSAC liaison, to give us an update on this year's review process. *Ms. Bruno spoke about the upcoming QSAC review.*

Week of Respect/Violence and Vandalism Prevention Week

Mr. Orvyl Wilson reported the following information on Week of Respect/Violence and Vandalism Prevention Week: The week beginning with the first Monday in October is designated by the NJ Anti-Bullying law as the Week of Respect. Our district, like those throughout the state, will schedule activities during that week and the month of October which focus on awareness and prevention of harassment, intimidation and bullying.

Activities planned for Franklin High School include assemblies by Motivational Productions entitled "Ripple Effect" and "Dating Wise-Foolish Choices" by Central Jersey Health Consortium Classroom Workshop. Daily announcements will focus on this theme at our secondary and elementary schools. Also at our elementary schools, win-win conflict resolution lessons will be delivered through health classes and Anti-Bullying/What is Respect posters will be displayed in classrooms and hallways. Our high school Shadows anti-bullying production will be performed for our Franklin Middle School students. Later in the month, Violence and Vandalism Prevention Week will feature a Violence Prevention Billboard Contest at Franklin High School. Early in the month, students will create a poster in the Graphic Arts Class that expresses the importance of speaking up against violence and being drug-free. A display of all the submissions will be posted around the school during Violence Prevention Week. The top three posters will be constructed into canvassed banners and displayed in the main lobby of Franklin High School. The winning submissions from these contests will also be displayed on the School Safety Harassment Intimidation and Bullying web page. Our elementary programs for this week will include age-appropriate presentations from the Franklin Township Police Department.

Freshman Focus

At the last Board of Education meeting, there was a presentation on the Freshman Focus advisory program. A motion was passed by the Board of Education requesting that I seek a legal opinion on whether Board approval of this program was needed and that I report back on that opinion at the October 17th meeting. To provide a brief update now, we are still providing information to the attorney and, while a final opinion is not ready, we expect to have one by the October 17th board meeting.

In the interim the Freshman Focus advisory program will continue at Franklin High School. We acknowledge the comments that were made at the last meeting and are working to monitor, assess and improve implementation of this worthwhile program.

A Message From the President of the Franklin Township School Administrators' Association

I received the following memorandum, dated September 25, 2013, from Mr. Albert Fico, President of our Administrator's Association. "Dear Mr. Seto. Please convey to the members of the Franklin Township Board of Education the most recent concerns from the FTSAA regarding the questioning of administrators from our membership who are providing presentations at public meetings regarding their individual school programs and activities. It is our request and wish that the members of our professional organization be allowed to present to the board and public and that any questioning thereafter be directed to the Superintendent or his designee after the board meeting has concluded. This allows sufficient time and thought to provide a coherent and accurate response. We thank you for this consideration and request that this practice commence immediately. Sincerely Albert Fico, FTSAA President."

Superintendent's Statement

Last week several community members shared comments regarding my performance during my tenure as Superintendent of the students of Franklin Township Public schools. Tonight I would like to take a moment to highlight and thank my staff that continues to work as a unified team demonstrating their continued commitment, dedication and excellence. Here are just a few of our many accomplishments.

- For the past 6 years the district has been rated as a high performing district by New Jersey Department of Education officials based on their comprehensive audits. Franklin Township was classified as a district in need of improvement until 2007. Since then we have not been classified a district in need of improvement.
- We have put in place massive instructional and administrative technology integration; lease of over 4000 laptop computers and 500 Epson projectors providing access to technology in the classroom for all students and teachers.
- Adopted and implemented new teacher and administrator evaluation tools and the redesign of tenure processes.
- Initiated the implementation of the energy conservation SEE program resulting in hundreds of thousands of dollars in energy savings.
- Enhanced school climate and culture and strengthened safety and security measures in our schools by implementing, expanding and maintaining positive behavior programs in all K-8 schools, instituting monthly school safety meetings, the annual review of school safety plans, the implementation of on line video surveillance and keyless entry systems in all schools, the overhaul and annual revisions to the student discipline code, and effective implementation of NJ Anti-Bullying law.
- Designed and ensured the implementation of the alternative secondary program.
- Increased community engagement through the budget process and strategic and long-range facilities planning. We hosted community events including the curriculum expo; budget forums; talk and tour and other receptions.
- Initiated and ensured the completion of the first comprehensive Long-Range Facilities Plan and planning for the upcoming referendum.

- Championed the effort to create the Franklin High School Athletic Complex resulting in the completion of Phases One and Two.
- Re-wrote curriculum across the content areas, utilizing a year-long comprehensive curriculum writing process involving all district teachers and administrators. All curriculum is now maintained electronically in our Rubicon Atlas portal for ease of access and utilization by staff and parents.

Also and for the record, Ms. Beth Finkelstein, my NJASA attorney, sent Mr. Carroll a letter via e-mail on September 18th which was shared with participating board members on or about September 19th where she disputed Mr. Carroll's position as written in a memorandum dated September 11, 2013 to Dr. Presley regarding Dr. Presley's potential conflict of interest in any matter regarding my contract. In Ms. Finkelstein's letter, she informs Mr. Carroll that the President of the Board of Education at Franklin has a potential conflict of interest should she participate in any action regarding Mr. Seto's non-renewal. The advisory went on to caution that the impacted board members must abstain from participating. (See Advisory opinion A 02-13; A06-08).

In addition, as mentioned during last week's Board meeting, there are a number of outstanding ethics charges against Dr. Presley. Based on my attorney's counsel and researched opinion, I respectfully request that Dr. Presley recuse herself from any discussion or action on my non-renewal and that any prior directives or actions by Dr. Presley on my non-renewal may be subject to question.

III. Comments From The Public *(5 minutes per speaker - any topic)*

The meeting was opened for public comment at 8:53 PM on a motion by Mrs. Nagy, seconded by Mrs. Whalen. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public.

Kai Leung commended the administration for creating the Freshman Focus Program at the high school and spoke about taking a more strategic point of view and establish goals. Mr. Leung also spoke about the superintendent's contract, everyone working together and his dissatisfaction with the current board and the non-renewal of Mr. Seto.

John Felix expressed concern and dissatisfaction with the unity of this board and the timing of the Superintendent's contract being an unwelcome distraction. He asked the board to look at the Superintendent in the long term. He spoke of fragile students and requested that board members consider their vote wisely.

Ardaman Singh read an e-mail that was sent to the board members. She expressed support for Mr. Seto and asked the board to reconcile their differences.

Linda Powell spoke about an article about Mr. Seto's comments regarding Dr. Presley and requested better leadership in the district.

Madai Poole spoke positively about the new Principal at Pine Grove Manor School and thanked Mr. Fico for his hard work prior to Mr. Rivera's arrival. She also thanked Sharon Pron for her years of service to the district. Ms. Poole mentioned an article about Jennifer Whitner being recognized for her service in her new position.

De Sanders spoke positively about the Guidance Department at the high school. She responded to Mr. Seto's comments regarding NCLB, safety and security, the Positive Behavior Program, the Alternative Secondary Program and curriculum expansion. Ms. Sanders also spoke about the Freshman Focus Program, Mr. Bevere's presentation and Mr. Seto's leadership.

Cynthia Burwell spoke about Mr. Seto's leadership in the district and agrees with the non-renewal resolution. Ms. Burwell requested to know what we are doing during the Week of Respect. She spoke about the homecoming dance incident, fiscal accountability and a mistake on a change order amount on the agenda.

Doreen Healy read the article about retaliation and continued to speak about past events regarding Mr. Seto's actions toward her.

Stephen Levine expressed his pleasure to hear positive responses this evening, especially after the negative meeting about Pine Grove Manor School issues. He requested to know when the ethics charges will become public and if the board members will give the reasons as to how they vote on Mr. Seto's non-renewal.

Michelle Mahabirsingh spoke about Mr. Seto's non-renewal being a breath of fresh air. She spoke of dealing with Mr. Seto's retaliation and that he does not belong here.

Bill Connell spoke in support of Mr. Seto and requested to know from Mrs. Nagy what has changed in her support of Mr. Seto.

Alvin Levine indicated that, overall, he has not seen much improvement over the last six years.

Eddie Webb indicated that he personally likes Mr. Seto. He spoke about his past experience as a board member, his recent experience at the administration office and intimidation in the district.

John Tibbs spoke in support of Dr. Presley.

Myra Mitchell indicated she has had a problem with this administration from the very beginning and that this administration never gave credence to people that were here when they got here. She also questioned how the freshman orientation course was formed.

Monica Hines spoke about the board and read a statement from Community 4 Change.

Skip Schaeffer apologized for his comments at the last meeting and read an e-mail that he sent regarding Mr. Seto.

Shirley Bodnar spoke about her son's illnesses and, due to not being granted home instruction by Mr. Seto, was unable to graduate with his class.

De Sanders requested to know if the issue of changing the passing grade to 60 was true. She asked the board to consider changing the Freshman Focus course to only six months.

Gorind Sheshadri spoke about videotaping students without their knowledge.

Motion to close the public portion of the meeting at 9:12 PM by Ms. Smith-Carrington, seconded by Mr. Arline. All board members were in agreement.

IV. New Business

M-1 Minutes of Board Meetings

Moved: Mr. Seamon

Seconded: Mrs. Whalen

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | |
|--------------------|--------------|---------------|
| a. July 25, 2013 | Confidential | Exhibit M-1.a |
| b. August 22, 2013 | Action | Exhibit M-1.b |
| c. August 22, 2013 | Confidential | Exhibit M-1.c |

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Administration

A-01 Travel & Related Expense Reimbursement

Moved: Mr. Seamon

Seconded: Mr. Trautmann

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

<u>Absent</u>	<u>Yes/Abs</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes/Abs</u>
Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Dr. Presley

Mr. Lewis abstained on Thomas Lewis only.

Mrs. Nagy abstained on Eva Nagy only.

Mrs. Whalen abstained on Betty Whalen only.

Dr. Presley abstained on Julia Presley only.

A-02 National Principals Month - October 2013

A-03 Accept a Donation

Moved: Mr. Seamon

Seconded: Mr. Trautmann

A-02 National Principals Month - October 2013

Whereas, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

Whereas, principals are responsible for providing instructional leadership and professional management in our schools; and

Whereas, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

Whereas, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

Whereas, principals are responsible for the safety of their students and staff and the security of the school; and

Whereas, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

Whereas, principals are key to implementing state and federal education reforms in New Jersey; and

Whereas, principals lead the way in making schools accountable to students, parents, the community and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

Whereas, the month of October 2013 has been declared "National Principals Month" and is dedicated to recognizing the significant contributions of our nation's principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

Whereas, the Franklin Township Board of Education recognizes and appreciates the skills, dedication, and commitment of the principals of the Franklin Township Public Schools and the challenges they face daily; now therefore be it

Resolved, that the Franklin Township Board of Education recognizes and commends the principals of Franklin Township Public Schools for their continued service to our children.

A-03 Accept a Donation

Accept, with appreciation, the following donation:

A donation in the amount of \$1,000 from the Wells Fargo Bank Foundation Community Partners Program to be applied to the Franklin High School Boys Basketball program.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Dr. Presley

A-04 Policy Revisions – 2nd Reading and Adoption

A-05 Policy Revisions – 1st Reading

A-06 Policy Yearly Re-adoption

Moved: Mrs. Whalen

Seconded: Ms. Smith-Carrington

A-04 Policy Revisions – 2nd Reading and Adoption

Approve the second reading and adoption of revisions to the following Policies as detailed in the exhibits attached hereto and made a part of the minutes.

- a) Policy No. 4111 Recruitment, Selection and Hiring of Professional Staff (Exhibit A-04.a)
- b) Policy No. 6145 Extracurricular Activities (Exhibit A-04.b)

A-05 Policy Revisions – 1st Reading

Approve the first reading of revisions to the following Policies as detailed in the exhibits attached hereto and made a part of the minutes.

- | | |
|--------------------|---------------------------------------|
| a) Policy No. 2130 | Administrative Staff (Exhibit A-05.a) |
| b) Policy No. 3542 | Food Services (Exhibit A-05.b) |

A-06 Policy Yearly Re-adoption

Approve the yearly re-adoption to the following Policy as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-06)

Policy No. 6171.3 At-Risk and Title I

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Lewis	Dr. Presley

A-07 Accept District Action Plans

Moved: Mr. Seamon Seconded: Mr. Trautmann

Accept District Action Plans for the 2013-2014 school year.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Lewis	Nagy	Dr. Presley

A-08 APPROVE ENERGY SAVINGS PLAN AND ENERGY REDUCTION PLAN AND AUTHORIZE CERTAIN ACTIONS NECESSARY FOR IMPLEMENTING THE PLANS

Moved: Mr. Arline Seconded: Mr. Seamon

Whereas, The Board of Education of the Township of Franklin in the County of Somerset, NJ (the "Board of Education" or the "School District") previously decided to investigate implementation of an energy savings improvement program and hired the firms of Dome Tech and Concord Engineering (the "Energy Audit Firms") to conduct energy audits of the School District facilities, and the Energy Audit Firms conducted the audits and delivered to this Board of Education energy audit reports with respect to the School District facilities; and

Whereas, the Board of Education determined to develop and implement an energy savings improvement program with the assistance of the School District Architect, SSP Architectural Group, Inc. ("SSP"), Pennoni Associates as project engineer ("Pennoni") and Tozour Energy Services, whom the District hired to serve as its energy savings consultant (the "Energy Consultant"); and

Whereas, with the assistance of SSP, Pennoni and its Energy Consultant, the Board of Education and its professionals have develop a proposed Energy Savings Plan and Energy Reduction Plan submitted at this meeting; and

Whereas, this Board of Education has advertised for and received bids to select a third party engineer (the "Verification Agent") to verify the energy savings to be realized through the proposed Energy Savings Plan and Energy Reduction Plan, which will issue a verification report, verifying the savings to the satisfaction of the School District's Energy Consultant and the Board Public Utilities ("BPU"); and

Whereas, after reviewing the proposed plans, this Board of Education, subject to such third party verification and any required BPU approval, has determined that the energy savings generated from reduced energy use from the program will be sufficient to cover the cost of the program's energy

conservation measures set forth in the proposed Energy Savings Plan and Energy Reduction Plan, and has determined that it is in the best interest of the School District to approve and adopt the Energy Savings Plan and the Energy Reduction Plan for the School District, subject to the necessary verification and, if required, BPU approval, and thereafter to implement the plans pursuant to N.J.S.A. 18A:18A-4.6; and

Whereas, upon verification and receipt of any required BPU approval, the Energy Savings Plan and the Energy Reduction Plan must be posted on the Board of Education's website and submitted to the Board of Public Utilities for posting on its website; and

Whereas, by future action, The Board of Education expects to determine whether to finance the program thorough an energy savings lease purchase agreement or the issuance of energy savings obligations to be authorized as refunding bonds pursuant to N.J.S.A. 18A:18A-4.6(c)(3) and 18A:24-61.1 *et seq.*, and

Whereas, the Board of Education wishes to authorize additional actions necessary to further implementation of the energy savings program and application for various grants and subsidies expected to be available for reduction of the costs of the program; Now, Therefore,

Be It Resolved by the Board of Education of the Township of Franklin in the County of Somerset, NJ as Follows:

Section 1. The Energy Savings Plan and the Energy Reduction Plan are hereby approved and adopted, subject to verification by the third party Verification Agent and, if required, approval of the BPU, in substantially the form set forth at this meeting with such insubstantial changes as may be recommended by the Verification Agent and approved by the School District's Energy Consultant, SSP, Pennoni and the Assistant Superintendent for Business/Board Secretary.

Section 2. The Assistant Superintendent for Business/Board Secretary is hereby directed to arrange to have the Energy Savings Plan and the Energy Reduction Plan submitted to the Board of Public Utilities for posting on its web site and shall post the Energy Savings Plan and the Energy Reduction Plan (together, the "Plans") on this School District's Website in accordance with N.J.S.A. 18A:18A-4.6(c)(3).

Section 3. SSP and Pennoni are hereby authorized to submit the Plans to the Verification Agent for review and verification and, if applicable, to BPU for review and approval.

Section 4. SSP and Pennoni are hereby authorized and directed to submit the Energy Reduction Plan to the BPU for advancement in the Pay for Performance (P4P) program and to take other actions necessary to obtain other available funding.

Section 5. SSP and Pennoni are hereby authorized and delegated the responsibility to prepare the plans and specifications for the improvements required for implementation of the Energy Savings Plan and the Energy Reduction Plan in consultation with and under the supervision of the Assistant Superintendent for Business/Board Secretary, in accordance with the requirements of N.J.S.A. 18A:18A-16.

Section 6. The Board President, the Superintendent of Schools, the Assistant Superintendent for Business/Board Secretary, SSP, Pennoni, Bond Counsel and other appropriate representatives of the Board of Education (the "Board Representatives") are hereby authorized to submit any educational plans to the extent required and the schematic plans for the improvements necessary for the Plans (the "Projects"), and such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of such plans and each of the Projects as an "other capital project" and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-3.1, N.J.A.C. 6A:26-3.12, N.J.A.C. 6A:26-2.3 and 6A:26-2.1(f).

Section 7. The Board Representatives are hereby further authorized and directed to submit the plans and any other required information to the Planning Board and the Department of Environmental Protection for review and comment, if necessary.

Section 8. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. The Board President, Assistant Superintendent for Business/Board Secretary or other Board Representative are authorized and directed to execute all such applications necessary for the implementation of this resolution, the Plan and the Projects.

Section 9. The Board of Education hereby declares the intent of the Board of Education to issue tax exempt obligations to provide for funding as may be deemed necessary in a subsequent resolution of this Board of Education and to use the proceeds to pay or reimburse any expenditures for the costs of the energy conservation measures in an amount not exceeding \$200,000 until the actual amount of such funding is determined. This Section 3 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Smith-Carrington	Trautmann	Whalen	Arline	Burton	Lewis	Nagy	Seamon	Dr. Presley

A-09 Quality Single Accountability Continuum (QSAC) Committee

Moved: Mrs. Whalen

Seconded: Mr. Arline

Approve the following individuals to serve on the Quality Single Accountability Continuum (QSAC) Committee to assist in completing the district performance review:

Edward Q. Seto
Eveny Pagán
John Calavano
Brian Bonanno
Gail Reichg
Lynne Crawford
Orvyl Wilson

Erin Mulligan-Pierre
Phyllis Bruno
Lorri Mountainland
Juan Swist
Julia Presley
Eva Nagy
Delvin Burton

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Trautmann	Whalen	Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Dr. Presley

Business

B-01 Warrants & Payrolls

B-02 Transfer of Funds

B-03 Financial Reports

B-04 Board of Education Monthly Certification

B-05 Contract Approval

B-06 Modify Long-Range Facilities Plan

Moved: Mrs. Nagy

Seconded: Mr. Seamon

B-01 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$9,982,032.70 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$55,034.17 for the month of August, 2013. (Exhibit B-01.b)

B-02 Transfer of Funds

Approve Account Transfers No. 2 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

B-03 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (August)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (August)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (August)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (August)

B-04 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of August 31, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Approve the following:

- a. An agreement with Eden Institute/Autism Services, Princeton, NJ for BCBA (Board Certified Behavior Analyst) in-class consultation/training for teachers and paraprofessionals to support special education students' needs and meetings with Child Study Team members from September 9 – December 31, 2013, at a rate of \$150 per hour, not to exceed \$9,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.a.)
- b. An agreement with Bayada Nurses, Inc., North Brunswick, NJ for nursing services during the 2013 Extended Year Program, July 1, 2013 – August 30, 2013, at a rate of \$52.50 per hour for an RN and \$42.50 per hour for an LPN – not to exceed \$35,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.b)
- c. An agreement with Bayada Nurses, Inc., North Brunswick, NJ for nursing services from September 5, 2013 – June 30, 2014, at a rate of \$52.50 per hour for an RN and \$42.50 per hour for an LPN – not to exceed \$170,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.c)
- d. A joint transportation contract receivable with Hillsborough Board of Education from September 10, 2013 – June 30, 2014 for one (1) student attending Bishop George Ahr High School, Piscataway, NJ, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.d)
- e. A joint transportation contract receivable with North Brunswick Board of Education for the 2013-14 school year for three (3) students attending Immaculata High School, Somerville, NJ identified as Contract NBIH-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. A joint transportation contract receivable with Hillsborough Board of Education for the 2013-14 school year for three (3) students attending St. Joseph High School, Metuchen, NJ identified as Contract HBSJ-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)

- g. A joint transportation contract payable with North Brunswick Board of Education for the 2013-14 school year for seventeen (17) students attending St. Joseph High School, Metuchen, NJ, identified as Contract NBSJ-14P, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. A joint transportation contract receivable with Piscataway Board of Education for the 2013-14 school year for one (1) student attending St. Augustine of Canterbury, Kendall Park, NJ, identified as Contract PSTA-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.h)
- i. A joint transportation contract receivable with Piscataway Board of Education for the 2013-14 school year for one (1) student attending Thomas Edison EnergySmart Charter School, Somerset, NJ identified as Contract PTEC-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.i)
- j. A joint transportation contract receivable with South Brunswick Board of Education for the 2013-14 school year for one (1) student attending Immaculata High School, Somerville, NJ identified as Contract SBIH-14R, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.j)
- k. Transportation contracts for the 2013-2014 school year to Mercy Transportation, Monmouth Junction, NJ and First Student, Inc., Hillsborough, NJ on the basis of the lowest responsible bid opened August 20, 2013, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.k)
- l. A proposal with Design Resources Group, Architects, AIA (DRG), Piscataway, NJ for additional architectural services for district-wide security upgrades at Sampson G. Smith School for \$5,500 plus reimbursable expenses, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.l)
- m. A transportation contract payable with North Brunswick Board of Education for the 2013-2014 school year for five (5) students attending Bishop George Ahr High School, Piscataway, NJ, identified as Contract NBBA-14P, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.m)

B-06 Modify Long-Range Facilities Plan

Approve the modification of the district's Long-Range Facilities Plan to update the Proposed PK-5 Elementary School at the Claremont Road property.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>
Whalen	Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Dr. Presley

Mr. Lewis abstained on Resolution B-01.a – payrolls only.

Mr. Trautmann abstained on Resolution B-01.a – Parker McCay legal bills and payrolls only.

B-07 Contract Award – Independent Third Party Verification of the Energy Savings Plan

B-08 Special Education Medicaid Initiative (SEMI) Action Plan

B-09 Change Orders

Moved: Ms. Smith-Carrington

Seconded: Mrs. Nagy

B-07 Contract Award – Independent Third Party Verification of the Energy Savings Plan

Award a contract to DLB Associates, Eatontown, NJ to act as an independent third party in connection with the verification of the energy savings plan based on the Request for Proposals received on September 19, 2013, in the amount of \$6,900 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-07)

B-08 Special Education Medicaid Initiative (SEMI) Action Plan

Approve the Special Education Medicaid Initiative (SEMI) Action Plan, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08)

B-09 Change Orders

- a. Ratify the approval of Change Order No. 1 to Open System Integrators, Inc., Manalapan, NJ, for security system installation at Sampson G. Smith School for an amount of \$33,256.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09.a)
- b. Ratify the approval of Change Order No. 5 to A-Tech Concrete Co., Inc., Edison, NJ, for track and field equipment training/testing for an amount of \$10,831.70 which will be taken from the allowance, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09.b)

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Curriculum and Instruction**C-01 Out of District Students, School Year 2013-2014****C-02 Field Trip Destinations****C-03 Approve Supplemental Programs**

Moved: Ms. Smith-Carrington

Seconded: Mrs. Whalen

C-01 Out of District Students, School Year 2013-2014

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

C-02 Field Trip Destinations

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

C-03 Approve Supplemental Programs

Approve the following supplemental programs for LLD and Autism Classes grades PreK-5 to commence with the 2013-2014 school year:

- a) Reading A-Z
- b) Project Read
- c) Touch Math
- d) Verbal Behavior Milestones Assessment and Placement Program (VB MAPP)
- e) Boardmaker Plus

<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Dr. Presley

Personnel**P-01 Contract Approval**

Moved: Mrs. Whalen Seconded: Mr. Seamon

As recommended by the Superintendent of Schools, approve an individual employment agreement with a non-aligned District administrative staff member from September 11, 2013 through June 30, 2014.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Dr. Presley

P-02 Superintendent's Contract

Moved: Mr. Arline Seconded: Mrs. Whalen

Motion to provide notice to the Superintendent of Schools, Edward Q. Seto, that his contract will not be renewed beyond June 30, 2014.

MOTION TO TABLE RESOLUTION P-02

Moved: Mr. Seamon Seconded: No Second

Motion failed due to no second.

Vote on Original Motion

<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>Abstain</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Abstain</u>	<u>Yes</u>
Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Lewis	Dr. Presley

P-03 Personnel Report No. 6 and Addendum No. 6 dated September 26, 2013

Moved: Ms. Smith-Carrington Seconded: Mrs. Whalen

As recommended by the Superintendent of Schools, approve Personnel Report No. 6 and Addendum No. 6 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03)

<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Seamon	Smith-Carrington	Trautmann	Whalen	Arline	Burton	Lewis	Nagy	Dr. Presley

Mr. Trautmann abstained on Karen Trautmann only.

V. Adjournment

Moved: Mrs. Whalen

Seconded: Mrs. Nagy

Action to adjourn at 9:36 PM.

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Respectfully submitted,

John Calavano
Board Secretary